



SpringLake
NORTH CAROLINA

Town of Spring Lake Spring Lake, North Carolina

Town Manager



YOUNG 
Associates

*Hiring Specialists for
Local Government.*

172 Wembley Road, Asheville, NC 28804 828-691-6555

Position Overview

Spring Lake, a community nestled in Cumberland County between Fort Bragg and Pope Air Force Base, is searching for an experienced manager to lead a capable staff toward a bright future. The town manager reports to the mayor and five aldermen. The primary responsibility is the professional management and operation of the Town of Spring Lake.



Spring Lake's population is approximately 12,600. The town employs 89 FTEs and has a budget of \$9.3M. The town and surrounding area is expected to experience significant growth over the next ten years with the expansion of the military base at Fort Bragg and Pope Air Force Base. Town services include, police, zoning, inspections, code enforcement, public works, public utilities (water and a wastewater plant), parks and recreation.



Job Requirements

Qualifications include a minimum of a BA or BS degree. The job requires knowledge of budgeting, economic development, grant writing, good public relations and communication skills. The preferential candidate will have a MPA with five or more years of direct experience in municipal management, budgeting, finance and economic development issues.



Compensation / Benefits



A Salary range has been established from \$80,000-\$95,000.

Health Insurance includes medical, dental, and vision, 401(k) contribution, and retirement benefits.

The Town of Spring Lake operates on a four day work week.

Application Process

Send résumé, cover letter, salary history and application to: Leigh Young with Young and Associates 172 Wembley Road; Asheville, NC 28804. You may also email information to leigh@youngandassociates.com. All Information and resumes will be held in the strictest of confidence. Interviews for this position will be scheduled for early fourth quarter, 2009.



Spring Lake Town Hall



Town Manager *Application Cover Sheet*

Please send this cover sheet with your resume to:

Leigh Young
Young and Associates
172 Wembley Road
Asheville, NC 28804
leigh@YoungandAssociates.com

Name

Address

City, State, Zip Code

Home Phone

Business Phone

Cell Phone

E-mail Address

Current Employer

Current Position

Current Salary

List any relatives that currently work for the Town of Spring Lake:

By submitting this document, I am applying for the Town of Spring Lake Town Manager position. All materials I have or will provide to the Town in this regard are accurate and complete to the best of my knowledge. I further understand that major omissions or erroneous information will be sufficient cause for disqualification from the process or dismissal from employment if I am hired.

During the course of this selection process, the Town will be conducting a background investigation on the leading candidates. I am giving permission for the Town to seek information about my education and experience and suitability for this position from employers (past and present), references (both provided by me and developed), educational institutions, the military, law enforcement, court records, Motor Vehicle records, or other sources with which I have indicated an affiliation. This information will be kept confidential and will be used solely for the purpose of aiding in the selection process for this position. I understand that my references and possibly my past and current employers will be contacted. I indemnify and hold harmless the Town of Spring Lake, Young and Associates, and all other individuals and entities connected with this search.

Signature

Date

The Town of Spring Lake is an Equal Opportunity/Affirmative Action Employer that does not discriminate in employment or the provision of services on the basis of race, color, national origin, sex, religion, age, sexual orientation, and disability.